



W E L C O M E !

a guide to working together

FORTY NINE INTERIORS

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[FORTYNINEINTERIORS.COM](http://FORTYNINEINTERIORS.COM)

# WELCOME TO FORTY NINE INTERIORS

Thank you for choosing Forty Nine Interiors. I am honored to be on this journey with you and cannot wait to design a home you and your family will love that complements your lifestyle.

This welcome packet outlines my process so you can relax and enjoy your experience, knowing what to expect every step of the way.

I look forward to working with you!

*Beth McDonough*

[beth@fortynineinteriors.com](mailto:beth@fortynineinteriors.com)





# TABLE OF CONTENTS

---

the process  
about  
communication  
fees  
project guidelines  
faq  
what's next

# THE PROCESS

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*one*

## **phase one: research + design**

RESEARCH: Keep an eye on your inbox for some fun homework to complete and then we'll dive into your research meeting knowing exactly what your goals are for your project.

DESIGN: I'll begin sourcing and selecting finishes and gathering estimates for your project.

*two*

## **phase two: presentation**

Once all the finishing touches on your design are complete, you'll enjoy a presentation where we'll review all of the details, including samples and estimates. We'll make adjustments as needed until everything is perfect!

*three*

## **phase three: project management + procurement**

Once the design plan is approved, you'll have the information needed to purchase the materials. For any items sourced through Forty Nine Interiors, I'll oversee purchasing, tracking, and double checking that everything arrives in perfect order. If applicable, I can also collaborate with your contractor or trades throughout construction to ensure no detail is overlooked.

## ABOUT

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Hi, it's me, Beth.

I'm a glass half full, roll up my sleeves and figure this out kind of person. Be prepared to dig in, have some fun, and get big results. I'll warn you now, cheesy puns are kind of my thing so if the opportunity presents, I won't be able to resist.

With 10+ years experience creating beautiful spaces for clients and living all over the country (Pennsylvania, Washington, San Antonio, North Carolina, El Paso, and now back home in Alaska), I know the importance of having a place that feels like home. My passion lies in helping you uncover your style and putting all the pieces together so you have a space you and your family will love.

I can't wait to work with you!

# C O M M U N I C A T I O N

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Communication is an essential part to keeping the project running. I like to keep communication limited to email for best record keeping, but understand that we may use text to get ahold of each other in quick-turnaround situations. Please no product feedback, approvals, or general project inquiries in text messages. Here is all of my information so you can reach me.

EMAIL: [beth@fortynineinteriors.com](mailto:beth@fortynineinteriors.com)

PHONE: 907-315-5750

BUSINESS HOURS: Monday, Tuesday, Thursday, Friday, 9am-3pm AKST

RESPONSE TIME: You can expect to hear from me within 24-48 hours.

## ADDITIONAL DETAILS

Communication is so important for keeping the momentum of your project moving forward. For design feedback and reselection requests, I ask that you provide them by email within 4 business days from your presentation. Your contract outlines the specific number of reselections included for your project.

## F E E S

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### DESIGN FEES

Design fees are due monthly and the specifics can be found in your contract. Invoices will be emailed one week prior to the due date and you can make your payment online or by mailing a check to my office located at: 3043 W Discovery Loop, Wasilla, AK 99654. Late fees will be assessed at the rate of 1.5%/month. Payment for orders must be made in full prior to order placement.

### SHIPPING + FREIGHT

Shipping and freight fees are the cost for vendors to ship items from their factory to the receiving warehouse. Smaller items may be sent via UPS or Fedex, while a majority of furnishings will be delivered via a freight truck. Being located in Alaska, I make every effort to select items with shipping in mind and do everything I can to get you the best rate possible, including discounting our furniture selections to help accommodate.

### RECEIVER FEES

In the event a receiving warehouse is required to receive, inspect, and store your items, I will coordinate with them to schedule your white glove delivery. Receiver fees will be included with the invoice for your item.

# PROJECT GUIDELINES

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To ensure you have the best experience with throughout your project, I have highlighted a few important project guidelines below. Please let me know if you have any questions.

## PROJECT TIMELINE

Once your project has begun, research, design, and material selections will take approximately 3 to 4 weeks, depending on the scope of the project. Larger projects may take some additional time as there is more complexity. It is important to me that the home speaks harmoniously.

## ORDERS

Quality is important. I strive to select and purchase quality products that will reflect the investment of your design. These products can take some additional time and I encourage you to be patient. It will be worth the wait! I'll keep you updated on the progress of your orders along the way.

## LEAD TIMES

Materials typically ship from Seattle and LA and can have longer lead time than normal. As you know, getting things to Alaska can take some extra time. I'll do my best to provide accurate lead times so you always know what to expect. For items ordered through Forty Nine Interiors, I'll let you know the lead time once the order has been placed.



## PROJECT UPDATES

I want to keep you apprised of all details regarding your project. After your design presentation, you can expect to hear from me frequently with updates as I receive them. If you prefer to hear from me less often, please let me know.

## TRADE PARTNERS

Partnering with professional tradespeople is a crucial part of the process. I am always open to collaborating with your contractor if you would like additional help during the project management phase of your project.

## MURPHY'S LAW

Please be aware that just like in life, unforeseen issues can arise during home renovation projects. I'll handle in stride and help guide you through the remedies to get your project back on track! I always recommend a contingency budget of 20% for renovation projects.



## F A Q

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### 01. **WHERE DO YOU SOURCE ITEMS?**

I work with local showrooms and tradesmen but many of the products are shipped from the lower 48.

### 02. **CAN YOU INTEGRATE MY FAVORITE PIECES INTO THE DESIGN?**

Absolutely! This is a collaborative process and I'll use your inspiration and favorites as the jumping off point for the whole design.

### 03. **I LOVE IT! HOW DO WE ORDER?**

I am pleased to offer my clients my designer rates with my material vendors which I can often run directly on your card or you can opt to pay them directly.

Lighting and accessories are purchased through me. I will send over a proposal for your approval and payment. Once payment has been completed, I will begin the process of ordering and keep you apprised along the way.

### 04. **HOW DO RESELECTIONS WORK?**

I do my very best to make selections that flow well together, account for your fixed finishes and meet your budgetary guidelines. If there's an item you don't think will quite work for you, I am happy to source a replacement.

### 05. **DO WE NEED TO BE HOME FOR ANY OF THIS?**

My clients' preferences vary greatly. Some want to be home and partly involved with the project management and some prefer to give me access to the home/job site and have me coordinate all of the details. Of course, as a general courtesy, you'll have a schedule advising you of any appointments onsite so you aren't taken by surprise.

# THANK YOU

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Thank you again for choosing Forty Nine Interiors. Please let me know if you have any questions along the way. I am so excited to get started!

Sincerely,

*Beth*